Internship Contacts:
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Niche Programs
- Intelligence Studies, Bachelor of Arts
- Business & Competitive Intelligence, Bachelor of Arts
- Dance, Bachelor of Arts, Bachelor of Fine Arts
- Music/Music Therapy/ Music Education, Bachelor of Arts, Bachelor of Music
- Fashion Merchandising, Bachelor of Science
- Hospitality Management, Bachelor of Arts
- Athletic Training, Bachelor of Science
- Cyber Security, Bachelor of Arts
- Applied Forensic Science, Bachelor of Science
Majors:
Accounting
Anthropology/Archaeology
Applied Forensic Sciences
Applied Sociology
Art Education
Art Therapy
Athletic Training
Biochemistry
Bioinformatics
Biology
Business and Competitive Intelligence
Business Economics
Catholic Studies
Chemistry
Communication
Criminal Justice
Cyber Security (coming soon)
Dance
Data Science (coming soon)
Early Childhood Education
Early Childhood/Special Education
Education, Secondary (4+1)
English
Environmental Science Exercise Science
Fashion Merchandising
Finance
French
French or Spanish Education
French Education
Geology
Graphic Design
History
History Education (4+1)
Hospitality Management
Human Resource Management
Information Technology
Intelligence Studies
Interior Architecture and Design
International Business
Liberal Studies
Management
Marketing
Mathematics
Music
Music Composition Music Education
Music Performance
Music Therapy
Nursing (RN to BSN)
Philosophy
Physics
Political Science
Psychology
Public Health
Religious Studies
Risk Management
Russian Studies
Social Work
Spanish
Sport Business Management
Sports Medicine
Studio Art
Sustainability Studies
1. Internship Checklist: We will have our students fill out this form as the Mercyhurst University official paperwork that will authorize an internship.

**Mercyhurst University**

**Internship Learning Agreement**

Name ________________________________

Mercyhurst Address ________________________________

Major ________________________________ Hours Working Per Week _______________

Internship Title ________________________________ Total Hours Anticipated _______________

Organization Name ________________________________

Organization Address ________________________________

Site Supervisor ____________________________________

Supervisor Email ________________________________

Supervisor Phone Number ________________________________

Salary ________________________________ Number of Credits for Internship ________________________________

Internship Credits Earned to Date ________________

□ Internship for Credit: Academic Department ________________ Course Number ________________

□ Internship for No Credit

**Proposed Learning Goals** – What do you hope to learn from taking on this Internship?

Be as specific as possible. Write your learning goals using phrases such as “I will learn…, I will gain an understanding of…, I will increase my ability to”. These statements should be descriptions of what you will learn; not a list of your internship activities. They may include such diverse learning outcomes as increased knowledge about the type of employer, enhanced professional skills, additional professional behaviors and knowledge, greater understanding of the issues facing professionals in the field or in the industry, additional ability to apply theory to practice in your field, increased knowledge of entry-level professional opportunities in the field, etc.

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Plan’s for Meeting Internship Goals – How will this specific internship experience help you meet your desired goals?

Using the active voice, describe the activities involved in your internship experience as related to your aforementioned learning goals. For instance, “I will observe…, I will research…, I will teach…”. Include projects that will help you reach your aforementioned learning goals.

Assessment of Learning Goals – How will you assess your learning in each of these areas?

Your learning can be documented in a number of forms including reflective papers about your observations and your growth, journal entries, conferences with your supervisor and/or faculty adviser, research data you collect, presentations on your experience to your classmates, faculty or work colleagues, portfolio of materials you worked on or developed including press releases, research reports, summaries of meetings, websites, PowerPoints or other electronic documents.

I agree that these learning goals, internship activities, and assessments are appropriate for this internship experience.

Signature of Intern: ___________________________ Date - __________

Signature of Career Counselor: ___________________________ Date - __________

Signature of On-Site Supervisor: ___________________________ Date - __________

Signature of Faculty Adviser: ___________________________ Date - __________

(Required for internships that are earning academic credit)